ManagementSuite™ Project Management Methodology

Delivering Solutions on Time and within Budget

OVERVIEW

Fujitsu America is widely recognized for its strength in project management. ManagementSuite™ Project Management Methodology is a member of our Macroscope® Business Transformation Framework. ManagementSuite offers a solid and proven framework, and is readily adaptable to a great range of project types, from short 30-day projects to large, multi-million dollar endeavors, whether using an approach that is iterative and agile or a traditional waterfall type.

DON’T READ THIS IF 100% OF YOUR PROJECTS ARE DELIVERED ON TIME, WITHIN BUDGET, WITH EXPECTED QUALITY!

You have ever-increasing demands for higher quality, lower costs, and faster completion of projects. The industry is still facing so many failed or late projects. According to the CHAOS Summary 2009 from The Standish Group, 44% of IT projects were challenged: late, over budget, delivering less than planned, while 24% simply failed. Major causes include inadequate user involvement, poor project planning and execution and weak risk management - not to mention projects that were ill-conceived in the first place.

Fujitsu America is widely recognized for its strength in project management. We thrive on challenges for which quality and performance are vital and deadlines are critical. Our confidence as a professional IT services firm is based on a thirty year project management track record involving thousands of projects, and several generations of IT.

We employ exceptional people supported by proven project management processes, techniques, and leading edge tools. The valuable lessons learned are continuously captured and maintained in our ManagementSuite™ Project Management Methodology, a member of our Macroscope® Business Transformation Framework.

Deliverables
• Charter and Scope
• Plans
• Controls
• Communications

Project Management

Planning
Initiating
Executing
Controlling
Closing

Key Roles
ManagementSuite offers a solid and proven framework, and is readily adaptable to a great range of project types, from short 30-day projects to large, multi-million dollar endeavors, whether using an approach that is iterative and agile or a traditional waterfall type.

PROCESSES
The processes and techniques in ManagementSuite are based on the framework proposed in “A Guide to the Project Management Body of Knowledge (PMBOK® Guide)” published by the Project Management Institute (PMI®). Fujitsu America is a PMI Registered Education Provider.

ManagementSuite supports the complete project life cycle:
- **Initiating and Planning** — Establishing and agreeing on mission, scope, standards, expectations, and project structure and resources.
- **Executing** — Managing and facilitating the chosen delivery process.
- **Controlling** — Ensuring that scope, issues, quality, and progress are properly managed throughout the project life cycle.
- **Closing** — Ensuring that the project is completed in an orderly fashion, including final delivered products, smooth transition to the following phase, and decommissioning of the project environment.

The methodology also supports most of the activities specified by Level 2 and 3 Key Process Areas of the Software Engineering Institute (SEI) Capability Maturity Model Integration (CMMI®) related to project management.

FUNDAMENTALS
The five pillars of our project management approach can be summarized as follows:
- Focusing on business benefits to deliver expected value. This may mean stopping the project if it is no longer justified.
- Balancing explicitly defined roles and responsibilities to meet the goals of key project stakeholders.
- Managing by deliverables to focus on tangible results with emphasis on products to be delivered and to measure progress objectively (i.e., avoid the 90% complete syndrome).
- Managing business risks through releases to match the organization’s capacity to change and to provide benefits to the business through multiple releases and progressive construction and implementation.
- Managing project risks through phases to have clear decision points at which the evolution of the project can be reassessed from a business standpoint.

COMPONENTS
ManagementSuite is a web-based, easy-to-use set of reference materials composed of the following key components:
- **Processes**: Groups of key project management activities structured along the PMI process groups.
- **Techniques**: Set of common techniques or methods used throughout the various project management tasks. Included among them are: effort estimation, project scope structuring, risk identification, evaluation, and response planning.
• **Tools:** Fully customizable deliverable templates and examples, project documentation organization, checklists and other job aids.

• **Learning Material:** Presentation material on key processes that serve as training material. In addition, a comprehensive set of instructor-led training and self-paced e-learning modules are available from Fujitsu.

**SERVICES**

To assist you in reaping the benefits of a successful implementation of our ManagementSuite Project Management Methodology within your organization, Fujitsu America offers the following services:

• Assessment and planning of your project management practice
• Knowledge transfer consisting of comprehensive project management training and on-site coaching and mentoring
• Project management assistance on pilot projects
• Project management office (PMO) setup, assessment, and operation
• Customization and deployment of project management practices
• Program definition support for your organization to accelerate achievement to a higher maturity level on the SEI CMMI scale

**BOTTOM LINE**

With ManagementSuite and Fujitsu America, organizations can efficiently manage their projects to successfully achieve the desired outcomes. Using the provided project management processes, techniques, and deliverable templates will increase the productivity of your project management professionals at a time when they must handle more complex projects with fewer resources.

After deploying ManagementSuite, you will:

• Reduce the level of uncertainty and risk by means of a clear and comprehensive statement of the project mandate and objectives approved by the stakeholders
• Measure accomplishments against the plan and stated objectives more accurately through diligent deliverable tracking
• Identify problems early and take appropriate corrective actions through regular formal progress reviews
• Integrate your executive business sponsor and user representative(s) into your project organization to ensure delivery of a sound business solution

**EXPERIENCE THE FUJITSU DIFFERENCE**

A trusted provider of management and technology consulting to business and government, Fujitsu America is the North American arm of the international Fujitsu group. Fujitsu America integrates the core expertise of the Fujitsu companies and its partners to deliver complete solutions in the areas of enterprise information management, packaged application implementation, legacy systems modernization, IT governance, managed services, and business process services. Through its full range of IT consulting, implementation, and management services and its industry-recognized strategic approach - Macroscopic - Fujitsu America enables clients to build more value into their IT investments and drive their leadership in the marketplace.

**ABOUT FUJITSU AMERICA**

Fujitsu America, Inc. provides a complete portfolio of business technology services, computing platforms, and industry solutions. Fujitsu platform products are based on scalable, reliable and high-performance server, storage, software, point-of-sale, and mobile technologies. Fujitsu combines its renowned platform offerings with a full suite of onshore, near shore and offshore system integration, outsourcing, and datacenter services covering applications, operations, infrastructure, customer service, and multi-vendor lifecycle services. Fujitsu provides industry-specific solutions for retail, manufacturing, healthcare, government, education, financial services, and telecommunications sectors.


We work with you to create solutions and produce results that drive your business.

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